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## **FALL SEMESTER 2020 COURSE INFORMATION**

**ENGL 1020- MWF –Critical Reading and Expository Writing**

**ONLINE: 80% Synchronous Classes; 20% Asynchronous Classes – MWF 9:20 – 10:15; 10:25 – 11:20.**

**\*\*\*\* THIS SYLLABUS IS SUBJECT TO CHANGE!! FOR UP-TO-DATE INFORMATION ABOUT ASSIGNMENTS AND DUE DATES, PLEASE REFER TO THE “NEWS” SECTION OF D2L (UNDER “COMMUNICATION”) IF YOU HAVE QUESTIONS, FEEL FREE TO EMAIL ME AT ANY TIME. \*\*\*\***

**\*\*\* ALSO NOTE: ASSIGNMENT DUE DATES ARE NOT INCLUDED ON THE SYLLABUS COURSE CALENDAR ON PP. 5-8 \*\*\***

### **Purpose**

The primary goal of this course is to introduce you to college level composition and to help you become more comfortable with writing for different audiences and purposes. The course content will be delivered through an online course management system called ‘D2L’ (Desire to Learn). It has been designed to help you develop critical reading skills that will improve your own writing. In addition you will learn how to incorporate other people’s writings into your own, with proper documentation.

### **Welcome/Introduction**

We are living in unprecedented times. The Covid-19 has upended all of our lives in ways that few of us could have imagined. It has created challenges for EVERYONE (teachers as well as students). Please know that I am here to help and guide you in any way I can. For situations in which I might not be able to help, I will refer you to other people and departments on campus. This will be particularly true for students who may have questions about technical aspects (please see the contact phone number for the IT Help Desk under “Attendance and Participation.”

Although these are unprecedented and challenging times, I am depending on each and every one of you to do your best so that we can all have a successful experience. Although you are at home and the classroom is “remote”, you should act with the same comportment and decorum as in on-the-ground classes. Thus, PLEASE: no eating during class, even when the video camera is turned off. Drinking is fine. Also, please be dressed respectfully. Casual dress is fine.

### **Expected Learning outcomes**

Students will

- demonstrate competence in expository writing
- effectively generate ideas using various invention strategies
- fulfill the requirements of their writing assignments with a clear purpose and task in mind
- demonstrate ability to write for a specific audience
- demonstrate ability to read and analyze college level texts critically
- logically organize ideas around a clear thesis statement (or question), and logically support that thesis.

- display variety in sentence structure and competent control of grammar and mechanics

### Course texts

- *The Norton Reader Shorter 14<sup>th</sup> edition* by Goldthwaite et al.( Required)
- *A Pocket style Manual 8<sup>th</sup> Ed.* Diana Hacker & Nancy Sommers. Bedford/St. Martins (Highly recommended)

In addition to the texts you will need to purchase a writer's note book for in and out of class assignments.

### Peer Groups

During most days, time will be allotted for peer group workshops. This time is intended for you to work with a small group of other students, giving and receiving feedback on your writing and your critical reading. In online contexts, this will be accomplished via Zoom breakout rooms and utilization of D2L's Discussion Board. In addition to getting to know your peers, these groups will allow you to learn the benefits of working collaboratively on your writing. Although each of you will be responsible for your own projects, you will benefit from the assistance of your peers, and they will benefit from yours. Get your peers' numbers and emails as soon as possible. If you miss a class, these will be the people to contact to find out what you missed.

### Attendance and participation

Our class meetings will be spent engaged in activities and discussions that contribute to your learning and directly affect your grade. You are expected to attend all class meetings.

- **If you are experiencing technical difficulties, please contact the IT Help Desk: 423-439-8611.**

If your issue is NOT resolved, please ask the IT technician who has assisted you to contact me personally.

In class, you will be expected to participate actively yet respectfully during class meetings and discussions. You will be responsible for making sure that your breakout room group accomplishes work in a timely and satisfactory manner. According to the English department attendance policy, repeated absences (for example, nine absences in a MWF class) will lead to a failing grade. However, in online courses, allowances will be made for technical difficulties and family emergencies. Documentation is requested in both cases. Coming in late for class or leaving early, texting or sleeping in class etc. will be treated as absences.

## HOMEWORK AND CLASS ASSIGNMENTS

*A word about the grading systems that will be used in this course: There are two ways in which homework will be submitted: 1.) Through D2L (this accounts for about 95% of homework assignments), and 2.) HW submitted directly to the instructor (by way of email attachments) DURING SCHEDULED CONFERENCES AND TUTORIALS DURING CLASS (about 5% of homework). I will be explaining more about this during the first class, and answering any questions. For now, refer to the categories below:*

### I. Homework Submitted to Dropbox

- Attendance & Participation: 20%
- Checked (not graded) HW Assignments

- Weekly Reflection Papers: (7) 5%
- Others: (In/out of class) 5%
  - Five Articles I'd Like to Read
  - Norton - Categories
  - Norton Disc. Qs. (7)
  - Context Table (disembodied lines)
  - Research HW
  - Reading history
  - Academic/NonAcademic Genres
  - Nonfiction Genres
  - Rhetorical Strategies
  - Sources
  - Researcher Profiles
  - Texts read during Sem.
- In-class Assignments: 5%
  - Creative Voices (TABLE – Overview) (IN-CLASS – no Dropbox)
    - Alice's Restaurant
    - Marc Cohen
    - Ken Robinson
- FlipGrid Videos (7) 5%
- Autobiography (10%)
  - First Draft 5%
  - Second Draft 5%
- Midterm Project\* 10%
- Final Paper (40%)
  - Proposal 5%
  - Sources 5%
  - Introduction
    - First draft: 5%
    - Second draft: 5%
  - Body/Literature Review
    - First draft: 5%
    - Second draft: 5%
  - Conclusion: 5%
  - Bibliography: 5%

**TOTAL** 100%

**\*Midterm Project:**

- 80% - PowerPoint "Topic" Presentation
  - \* 40% - Presentation "Observation" Forms (4-5 must be submitted)
  - \* 60% - Presentation
- 20% - Midterm Test

## II. Homework/Classwork Submitted Directly to the Instructor DURING IN-CLASS CONFERENCES (submitted via email attachment)

*These assignments will be factored in as part of your "Participation" grade. All three of these documents may be found under D2L Content in the "Direct HW Submissions" folder.*

- Free Reading LOG
- Discussion Board LOG (for weekly Reflection Paper assignments)
- Self-Reflection LOG

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### Grading (Assignment sheets will be posted on D2L)

– A:	93-100%
– A-:	90-92%
– B+:	87-89%
– B:	83-86%
– B-:	80-82%
– C+:	77-79%
– C:	70-76%
– D+:	67-69%
– D:	60-66%
– F:	0-59%

### Center for Academic Achievement

CFAA offers tutorials to help with writing endeavors free of charge. To schedule an appointment, call 439-7111 or stop by Sherrod Library Room 123.

### Manuscript Preparation

All papers to be submitted should be typed with double spacing and 1 inch margins on all sides. The first page of each work should include the title of the paper, writer's name, course name, number and section, date and assignment task (MLA format). Please number all pages and make sure that your name appears on each page. All assignments including drafts are to be submitted on the due date. If there is a reason why your work must be late, be sure to inform me in advance. You are welcome to submit your assignments before the due date.

**Missed work:** There is no make up for any missed in class assignments since most of these will involve group work which I am not able to set up again once you have missed class.

### Late work:

All work including drafts must be turned in on time **to the drop box**. For every day an assignment is late, you will lose 10% from the final grade for that assignment. I do not accept work that is more than a week late. If you attend class on the day work is due, make arrangements to have your work turned in early. Do not wait until the last minute to print your work, sometimes the printers fail or the queues are too long, but that does not count as excuse for late work.

### Academic fraud

Any kind of plagiarism will result in a failing grade for this course. You are allowed to seek information, advice and editorial judgments from others but you must do your own research, writing and editing. Should you try to turn in someone else's work as your own you will be guilty of academic fraud and will be subject to disciplinary penalties per university regulation. All materials taken from another source must be properly cited. See the university policy on plagiarism. If you do not understand what plagiarism is, seek help from your teacher or at the writing center.

### Accommodation for Disabilities

If you have a disability which might affect learning please **contact me during the first week of class**. Also, feel free to contact the Disability services at 9-8346.

### Semester Calendar:

Keep the university published dates in mind ( See syllabus attachment site). It is your responsibility as a student to be aware of important dates such as the last day to drop a class or to withdraw.

### Daily expectations

- I expect you to have each of the following available at every class meeting:
  - your text books
  - all your assignment sheets
  - completed assignments as outlined in the course schedule
  - writing materials
  
- Do not eat during class.
- Turn off your cell phones and other electronic devices unless I ask you to use them.
- Do not bring your friends, children or pets to class.
- I expect you to conduct yourselves in a manner which is conducive to learning. Disruptive behavior is not acceptable and may result in a student facing campus disciplinary action.
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### Course Calendar Fall 2020: MWF Classes: August 25 - November 23

Week	Date	Topic	Readings/Lectures/Delivery	Homework
1	8/24 Monday	-Introduction, course requirements, D2L use, formatting of papers	Syllabus, Introductions; Textbooks: Handbook and Norton Reader	1. Five articles 2. Reflection paper #1
	8/26 Wednes.	-Reading & Writing Basics -Reading history -Autobiography	Handout  Table In-class writing	1. Finish reading history; 2. Favorite book 3. Finish Autobio 4. Flipgrid video
	8/28	-Genres - I	Handout & Table	

Week	Date	Topic	Readings/Lectures/Delivery	Homework
	Friday	-Favorite book	In-class writing (?)	
2	8/31 Monday	-Genres II -Collect Autbio -Rhetorical Strategies	Tables: Genres; rhetorical strategies Readings: MEMOIR  Handout	1. Read 3 stories 2. Choose ONE, Reflection Paper 2
	9/2 Wednes.	-Creative Voices -Free.Reading	-TBA -Modeled free reading	
	9/4 Friday	Free reading Genres		
3	9/7 Monday	-Paragraph writing (topic sentences, support) -Return Autobios -HW Exchange -Presentation Reqs CONFERENCE	Readings: PERSONAL ESSAY	1. Read 3 articles 2. Choose ONE, Reflection Paper 3
	9/9 Wednes.	-Rhetorical Strategies CONFERENCE -Free reading	-Breakout rooms	
	9/11 Friday	-Creative Voices -Free reading CONFERENCE	(as needed)	
4	9/14 Monday	-Specific examples; sources -HW Exchange	Readings: JOURNALISM  Discussion Board	1. Do an interview 2. Read 2 articles 3. Choose ONE, Reflection Paper 4
	9/16 Wednes.	-Student Presentation -Free Reading	-Breakout rooms	
	9/18 Friday	-Creative Voices -Free reading		
5	9/21 Monday	-Paraphrasing, sources -HW Exchange	Readings: ACADEMIC ESSAYS  Discussion Board	1. Read 1 long, 1 short article 2. Choose ONE, Reflection Paper 5

Week	Date	Topic	Readings/Lectures/Delivery	Homework
	9/23 Wednes.	-Rhetorical Strategies -Presentation 2	Breakout rooms	
	9/25 Friday	-Creative Voices -Free reading CONFERENCES	(as needed)	
6	9/28 Monday	-Sources -HW Exchange -Rhetorical Strategies -Presentation 3	Free readings from textbook	
	9/30 Wednes.	-MIDTERM TEST (Confirm with instructor)		1. Write Final Paper Proposal; find 2 sources 2. Read "Blind Side"
	10/2 Friday	-FNL PAPER Requirements -Free reading		3.
7	10/5 Monday	-Proposal due -Outlining -HW Exchange CONFERENCES	-Free readings (from textbook, other sources)	1. Make an outline for your Final Paper 2. Free Reading 3. Reflection Paper 7
	10/7 Wednes.	-Creative Voices -Presentation 4 CONFERENCES	Breakout rooms	
	10/9 Friday	-Outline due -HW Exchange CONFERENCES	(as needed)	
8	10/12 Monday	-Outline due (CONFIRM w/ INSTRUCTOR) -HW Exchange -Writing the Introduction Paraphrasing, quotes	-Free Readings	

Week	Date	Topic	Readings/Lectures/Delivery	Homework
	10/14 Wednes.	-Presentation 5 CONFERENCES	Breakout rooms	1. Find 2 more sources for final paper 2. Write Introduction
	10/16 Friday	-Researcher Profiles -In-class writing time CONFERENCES	(as needed)	3.
9	10/19 Monday	-Introduction due (1 <sup>st</sup> draft) -Sources due CONFERENCES		1. Write Body/Lit Review
	10/21 Wednes.	-Writing the Body/Lit Review -Researcher Profiles CONFERENCES		1. Write Conclusion
	10/23 Friday	Quotes/Paraphrases In-class writing time CONFERENCES	(as needed)	2.
10	10/26 Monday	-Body/Lit Review Due -HW Exchange		
	10/28 Wednes.-	-Researcher Profiles -Writing the Conclusion		1. First draft of final paper
	10/30 Friday	-Return Body/Lit		
11	11/2 Monday	-Conclusion due -HW Exchange		
	11/4 Wednes.	CONFERENCES		



Week	Date	Topic	Readings/Lectures/Delivery	Homework
	11/6 Friday	In-class writing clinic CONFERENCES	(as needed)	
12	11/9 Monday	-Paper – 1 <sup>st</sup> draft due -HW Exchange		
	11/11 Wednes.	CONFERENCES		
	11/13 Friday	-Return Papers -Comments CONFERENCES	(as needed)	
13	11/16 Monday	RETURN FIRST DRAFT OF PAPER -Comments	In-class revisions	
	11/18 Wednes.	CONFERENCES	In-class revisions	
	11/20 Friday	In-class revisions CONFERENCES	(as needed)	
14	Nov 23 Monday	FINAL DRAFT OF PAPER DUE -Final Reflections LAST CLASS		
	W, Nov 25	<b>Thanksgiving Break – No Class</b>		
	F, Nov 27	<b>Thanksgiving Break – No Class</b>		

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**PLEASE NOTE:**

\*\*\*\* This syllabus is subject to change \*\*\*\*

\*\*\*\* Please refer to D2L and Teacher Announcements for up-to-date information and requirements for Homework Due Dates \*\*\*\*

\*\*Always bring your textbooks, journal note book and writing materials to class. Lack of any of those is a sign of unpreparedness and will count as an absence for that day.

\*\* Complete the readings, make some notes in your journal note book and post on the forum at least once a week.

